

OUR LADY OF THE PILLAR SCHOOL BOARD MEETING GUIDELINES

All School Board Meetings are open sessions unless otherwise indicated as 'closed' (or executive session). Parents, faculty, and parishioners are welcome to attend open sessions of School Board meetings by notifying the Chairperson, at least 3 days in advance of the meeting. In order to ensure all agenda items are properly addressed, non-School Board members in attendance at open sessions are asked to quietly listen, observe, and not participate in any meeting discussions. Items for agenda consideration and discussions need to be communicated in writing 7 days in advance of meetings to the Chairperson (i.e. Allison Schilling, via Fast Direct, or the OLP School Office to be connected to the Chairperson).

The Chairperson will provide all School Board Members with an agenda, and any applicable documents, prior to the Board meeting.

Every Board Meeting Agenda shall include the following:

- 1) Opening Prayer
- 2) Call to Order
- 3) Approval of Prior Board Meeting Minutes, if applicable
- 4) Pastor's Report
- 5) Principal's Report
- 6) President's/Executive Committee Report
- 7) Financial/Budget Update
- 8) Committee Reports
- 9) New Business
- 10) Closing Prayer

Board member have a responsibility to present their views and address relevant issues. Consensus shall be sought for decisions put before the Board. Consensus is defined as a minimum of 70% ("Fully support") and 30% ("Can live with it"). (A majority vote shall prevail when consensus cannot be reached.)